ASDA Education and Research Foundation
Grant Request Submission Requirements

1. Title Page
   a. Title of proposal
   b. Name and address of investigator and/or institution
   c. Name of contact person
   d. Date

2. Summary Page (300 words)
   a. Summary of proposal including:
      i. The current context or situation
      ii. How to address the problem
      iii. Why this is a good approach
      iv. What will be the impact
      v. Who will benefit
      vi. How long will it take
      vii. Overall cost

3. Contents Page
   a. List the main headings and page numbers

4. Proposal
   a. Context (1 page)
   b. Relevance (1/2 page)
   c. Objectives (1/2 page)
   d. Process (3-4 pages)

5. Conclusions and budget
   a. Brief summary of the request and budget summary

6. Appendices
   a. Detailed technical description of the project, methods, timetables, and budget

7. References
   a. Detailed listing of supporting references

*Note: Funds will not be released pending IRB approval where indicated